



Keypad Shortcuts

Use your telephone keypad to perform the following host functions:

Start Host-Initiated Recording	*2*1 (same to end recording)
Lock/Unlock Conference	*7
Take Roll Call	*0*6*7 (*9 to rejoin conference)
Participant Count	999#
Terminate Conference	*9
Mute All Guests	250#
Unmute All Guests	200#
Individual Guests to Mute/Unmute	*6

In-Conference Operator Assistance*	*0*0
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*available 9am-5pm AEST Monday - Friday

Additional Features on Request

These features can be permanently added to your account if required.

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|--|--------------------------------|
| - Guest Entry on Mute | - Auto Record |
| - Participant Name Record and Announce | - Conference Quickstart |
| - Project Codes | - Auto Disconnect |
| - Personal Identification Numbers | - Participant Count |
| - Conference-Announced Roll Call | - Additional Conference Groups |
| - Entry and Exit Announcements | |

Contact Us

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